

Wellington Town Council

Town Mayor
Cllr Reg Snell



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LIBRARY COMMITTEE MEETING NOTES FOR TUESDAY 17th MARCH 2026 HELD IN LESLEYS ROOM AT THE CIVIC OFFICES COMMENCING AT 6.00PM.

Cllr Holding	Cllr Davis	Cllr Luter	Cllr Gorse
Cllr Jobe			

Also in attendance: Anna Hill – Library team leader

84/25 Welcome and Introductory Comments

Cllr Davis welcomed members to the meeting.

85/25 Apologies for absence

Apologies were received from Caroline Mulvihill and accepted.

86/25 Declaration of interest

None were received

87/25 To approve the notes from the last meeting

Proposed by Cllr Holding, seconded by Cllr Luter and **RESOLVED UNANIMOUSLY** by Cllrs Holding, Cllr Davis, Cllr Luter, Cllr Jobe and Cllr Gorse that the minutes from 17th February 2026 were a true and accurate record.

88/25 Matters arising from these minutes

ACTION: Anna to report if any Cllr Davis / Cook ward funds were surplus from 2025/2026. £648 had been spent with a remaining budget of £1351 to be spent within 1 year of being received. Members agree that the events taken place were great value for money and ideas for future events would be shared.

ACTION: Anna would add the missing stats, till the end of February, to the draft AGM report and then circulate to members.

Done and tabled at the meeting. Members agreed it was a very useful report and provides evidence that WTC taking over the library was a good decision.

Members to feedback any additional amends to Anna by 24.3.26.

ACTON: Anna to include pictures within the AGM report and Cllr involvement, then re-issue.

A member of the public arrived at this point but hadn't requested to speak so left the meeting.

ACTION: Due to new system training and staff cover the staffing document was still work in progress and when complete Anna would circulate to members before the next committee meeting - DONE

ACTION: Caroline and Anna to replace a few shelves and add what furnishings they have to the community room – DONE

ACTION: Anna to reach out to community groups if they have any items to donate. Cllr Jobe offered to make a door sign and would bring it to the next meeting.

89/25 Opening Hours and Staffing Rota:

Anna distributed her report to members.

ACTION: Members decided to recommend this report to the personnel committee when the new clerk has started in the role.

90/25 Update from the Library:

Meeting Rooms:

It was agreed that the community room could now be advertised for rental at the rate of £7.50 charity and £12.25 Commercial and members thanked Cllr Jobe for the offer of producing a door plaque.

ACTION: Cllr Davis to email Cllr Jobe font and wording

Digital Screens / Smart TV:

Chris Goulson did a site visit after IDT suggested he visited. No issue with the window positioning.

The location of the stair screen needs plans of building of what's behind the plasterboard. Lanning also contacted.

Plan B could be to move the signage and use the ledge.

ACTION: Caroline to update members with responses from IDT, BiT and Planning.

Sim cards / Good things foundation:

For the past 6 months Southwater have been helping those on low incomes / digital divide with Sim cards that provide free calls / texts and data for 6 / 9 months.

No proof of low income needed just an ID card and own a smart phone.

Jolene contacted Anna to see if Wellington would like to become a hub.

Referrals can be made via social workers, the CAB and GP etc and word of mouth

Members agreed this would be a good idea but to trial it from out of the Livewell Hub to being with.

91/24 Correspondence

N/A

92/24 Urgent matters (for information only)

N/A

93/24 To agree the date and time of the next meeting – Tuesday 21st April 2026 at 6pm



ACTIONS:

ACTION: Anna to include pictures within the AGM report and Cllr involvement then re-issue.

ACTION: Anna to reach out to community groups to see if they have anything to donate to the community room.

ACTION: Cllr Davis to email Cllr Jobe font and wording for community room signage

ACTION: Members decided to recommend this report to the personnel committee when the new clerk has started in the role.

ACTION: Caroline to update members with responses from IDT, BiT and Planning with regard to the installation of the smart tv's when received

